



Wednesday, August 19, 2020

New words of the week:

Mask up = wear a face mask

- We need to **mask up** when we work with other people.

Spread out = keep safe distance from others

- Please **spread out** when you are around other people.

Keep moving = continue walking

- When you walk across campus, **keep moving** and don't stop to talk to others.

Ventilate = open windows or doors for air to flow

- We will use more **ventilation** for safety.

Flexible = able to change easily

- We all must be more **flexible** during the fall Smart Restart.

Accommodations = changes that help people

- Employees can ask for **accommodations**, for example if they have breathing problems and can't wear a mask all day.

Phrases for conversation:

Use these phrases to ask about machines or other equipment:

- How does this work?
- What does this do?
- What is this used for?
- How can I operate this?
- How often do I use it?
- Where do we keep it?
- How do we fix it?

- Adapted from **Perfect Phrases for ESL Conversation Skills** by Diane Englehardt

Learn more:

Madison Metro Transit city buses will increase service and return to weekday schedules on August 23rd. Find more information here:

<https://www.cityofmadison.com/metro>



Sayings about time:

- **Time is money** = time is important, valuable
- **On the clock** = working
- **Off the clock** = not working
- **Time flies when you're having fun** = time seems to go faster when you're busy doing something you like

